

District 1 Board of Fire Commissioners Meeting Minutes

The regular monthly meeting of the Board of Fire Commissioners, District # 1, Marlboro Township, was held on Tuesday, March 12, 2024. The meeting was called to order by Chairman MacDonald at 7 pm as per the Open Public Meeting Act, all rose to salute the flag.

ROLL CALL:

Paul Elkin- Present
Charles VanCuren- Present
John Borden- Present
Michael MacDonald- Present
Douglas Tilton-President

Correspondence: Correspondence was distributed and discussed.

Commissioner Borden made a motion (17) to accept February 13, 2024 meeting minutes; seconded by Commissioner Elkin

All In Favor __ 5 __ Abstain __ 0 __

Discussion on financial institutions we currently use and what accounts we have.

Commissioner Tilton made a motion (18) to continue the current commissioner positions until Election; seconded by Commissioner Borden.

All In Favor __ 5 __ Abstain __ 0 __

Commissioner Tilton made a motion (19) to appoint Richard Braslow Esq. as attorney of the Board; seconded by Commissioner Elkin.

All In Favor __ 5 __ Abstain __ 0 __

Commissioner Tilton made a motion (20) to appoint Rose Di Liberto as Clerk of the Board; seconded by Commissioner Elkin.

All In Favor __ 5 __ Abstain __ 0 __

Commissioner Borden made a motion (21) to appoint Withum Smith, and Brown as Board auditor; seconded by Commissioner Elkin.

All In Favor __ 5 __ Abstain __ 0 __

Commissioner Tilton made a motion (22) to name Asbury Park Press and Star Ledger as official newspapers for notices and publications; seconded by Commissioner Elkin.

All In Favor __ 5 __ Abstain __ 0 __

Commissioner Borden made a motion (23) to name Fulton Bank, M&T bank and Chase as financial institutions for the Board; seconded by Commissioner Elkin.

All In Favor__5__ Abstain__0__

Commissioner Tilton made a motion (24) to set the second Tuesday at 7 pm as the official monthly meeting time, the annual workshop meeting on October 1, 2024 at 6:30 and Reorganizational meeting on the second Tuesday of December at 6:30; seconded by Commissioner Elkin.

All In Favor__5__ Abstain__0__

Auditors Report: The Auditors report was given by Ron Petrics.

- It was reported that the Clerk of the Board brought a discrepancy to his attention regarding the Interest Payment for the truck (Santander Bank). The payment was higher than what was budgeted for.

Chief's Report: On file.

Commissioner Reports:

Tilton:

- LOSAP invoice was signed and submitted for payment.
- Attended State of New Jersey Association of Fire Districts meeting.

MacDonald:

- Discussed Fulton Bank payroll services and they cannot accommodate our needs at this time.
- Obtained multiple quotes for flammable storage lockers.
- Trying to coordinate a meeting/training with Epic Environmental.
- Spoke with Gov.deals and asked if they could attend a monthly meeting and is waiting to hear back.

Elkin:

- Money Market Savings \$474,547.85
- Checking: \$1,080,371.71
- Monthly vouchers: \$992,156.89

Old Business:

Tilton:

- Contacted multiple payroll services (ADP,Quickbooks,Paychex) and determined Paycheck was best for our needs and was cost effective.
- Spoke with George Allan at DCA and was informed that some vouchers do not require Claimant Certification for payment. A resolution will be read at this meeting.

Commissioner Tilton read resolution regarding claimant certification.

Commissioner Tilton made a motion (25) to accept resolution# 24-25 as read; seconded by Commissioner Elkin.

All In Favor __ 5 __ Abstain __ 0 __

Commissioner Tilton made a motion (26) to proceed doing business with Paychex Payroll service and a separate bank account will be opened for Payroll; seconded by Commissioner Elkin.

All In Favor __ 5 __ Abstain __ 0 __

New Business:

Commissioner Borden made a motion (27) to proceed with purchase of chemical flammable cabinets not to exceed \$2500; seconded by Commissioner VanCuren.

All In Favor __ 5 __ Abstain __ 0 __

Commissioner Tilton made a motion (28) for Commissioner Borden to obtain appraisal on Hahn tanker and the 1997 KME Pumper (1-75); seconded by Commissioner VanCuren.

All In Favor __ 5 __ Abstain __ 0 __

**Open Meeting to the Public:
Close Meeting to the Public:**

Commissioner VanCuren made a motion (29) to pay the current monthly vouchers as presented; seconded by Commissioner Elkin.

All In Favor __ 5 __ Abstain __ 0 __

Commissioner Tilton made a motion (30) to approve hose test not to exceed \$5000; seconded by Commissioner Elkin.

All In Favor __ 5 __ Abstain __ 0 __

Commissioner Elkin made a motion (31) to adjourn the meeting at 8:11; seconded by Commissioner Borden.

All In Favor __ 5 __ Abstain __ 0 __

Respectfully Submitted,
Rose Marie Di Liberto / Clerk of the Board