

**THE COMMISSIONERS OF FIRE DISTRICT NO. 1  
IN THE TOWNSHIP OF MARLBORO, COUNTY OF MONMOUTH**

Resolution # 24-25

**RESOLUTION AMENDING CLAIMANT CERTIFICATION REQUIREMENT  
(NJSA 40A:5-16.5)**

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WHEREAS, NJAC 5:30-9A.6 and 5:31-4.1 allows for greater flexibility for local units when implementing the claimant certification requirement set forth in NJSA 40A:5-16 (a); and

WHEREAS; the local units are now given discretion to require a claimant certification as it deems necessary and appropriate; and

WHEREAS; the Treasurer recommends that a claimant signature only be required for Refunds, Advance Payments, Employee Reimbursements, or for services provided exclusively and entirely by an individual (i.e.) sole proprietors); and

WHEREAS; as a continued internal control, NJSA 40A:5- 16(b) still requires local units a written or electronic certification of some officer or duly designated employee of a local unit having knowledge of the facts that the goods have been received by, or the services rendered to, the local unit" prior to any disbursement of funds; and

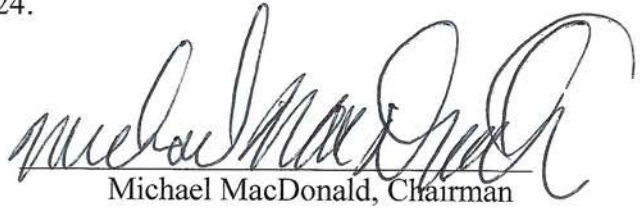
WHEREAS; the Treasurer recommends the adoption of this Claimant Signature policy.

NOW THEREFORE, be it RESOLVED by the Commissioners of Fire District No. 1, in the Township of Marlboro, County of Monmouth as follows:

(1) Effective immediately, claimant's signatures will only be required for Refunds, Advanced Payments, Employee Reimbursements, or for services provided exclusively and entirely by an individual.

**Certification**

I, John Borden, Secretary, of the Commissioners of Fire District No. 1 in the Township of Marlboro, County of Monmouth, hereby certify that the foregoing resolution was duly adopted by the Commissioners at a meeting held on March 12, 2024.



Michael MacDonald, Chairman

**RECORD OF VOTE**

<b>Members</b>	<b>MACDONALD</b>	<b>BORDEN</b>	<b>TILTON</b>	<b>ELKIN</b>	<b>VANCUREN</b>
<b>Yes</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>	<b>X</b>
<b>No</b>					
<b>Not Voting</b>					
<b>Absent</b>					