

# District 1 Board of Fire Commissioners Meeting Minutes

The regular monthly meeting of the Board of Fire Commissioners, District # 1, Marlboro Township, was held on Tuesday, December 12, 2023. The meeting was called to order by Chairman MacDonald at 7 pm as per the Open Public Meeting Act, all rose to salute the flag.

ROLL CALL:            Douglas Tilton        :       Present  
                         Paul Elkin             :       Present  
                         Charles VanCuren    :       Present  
                         John Borden          :       Present  
                         Michael MacDonald   :       Present

-Commissioner Tilton read resolution# **23-80** authorizing and approving Firetruck project

**Commissioner Tilton made a motion (80) to accept resolution# 23-80 as read; seconded by Commissioner Borden**

ROLL CALL:            Douglas Tilton        :       Yes  
                         Paul Elkin             :       Yes  
                         Charles VanCuren    :       Yes  
                         John Borden          :       Yes  
                         Michael MacDonald   :       Yes

Break: 7:30 / Reconvene 7:50

**Commissioner Borden made a motion (81) to make 2023 budget transfers as listed below; seconded by Commissioner Tilton**

<u>Deduct:</u>	<u>Increase:</u>
<b>\$15,000 Elections</b>	<b>\$24,000 Professional Services</b>
<b>\$9,000 Travel</b>	<b>\$3,600 Maintenance &amp; Repairs</b>
<b>\$500 Advertising</b>	<b>\$500 Training/Education</b>
<b>\$3,600 Telephone/Alarm</b>	

ROLL CALL:            Douglas Tilton        :       Yes  
                         Paul Elkin             :       Yes  
                         Charles VanCuren    :       Yes  
                         John Borden          :       Yes  
                         Michael MacDonald   :       Yes

**Commissioner Borden made a motion (82) to accept minutes of the November 14, 2023, budget and regular monthly meetings; seconded by Commissioner Elkin**

ROLL CALL:            Douglas Tilton        :       Yes  
                         Paul Elkin             :       Yes  
                         Charles VanCuren    :       Yes  
                         John Borden          :       Yes  
                         Michael MacDonald   :       Yes

**Correspondence:** Correspondence was distributed and discussed.

**Legal report:**

**Auditors Report:** The Auditors report was given by Ron Petrics.

- Budget calculations will need to be readdressed due to the purchase of new apparatus.
- Read resolution# **23-82** (Budget Introduction)

**Commissioner Tilton made a motion (83) to accept Resolution #23-82 as read and audit report as given; seconded by Commissioner Borden.**

ROLL CALL:            Douglas Tilton        :        Yes  
                         Paul Elkin                :        Yes  
                         Charles VanCuren     :        Yes  
                         John Borden            :        Yes  
                         Michael MacDonald   :        Yes

**Chief's Report:** At emergency fire call.

**Commissioner Reports:**

Borden:

- Worked with Pete Jeffries on past Commissioner Dore's paperwork.
- Attended State Fire Association meeting.
- Effective 1/1/24, NFRS reports will need to be sent to FEMA.

Tilton:

- Explained issues we are having with generator units we have and presented multiple financial options we must address the situation. Commissioner Tilton recommended that an electrician review the situation and provide us with feedback.

**Commissioner Borden made a motion (84) to begin the process of an electrician assessing our needs for a new generator and discuss having an electrician install a temporary hook up for the engine room; seconded by Commissioner Elkin**

ROLL CALL:            Douglas Tilton        :        Yes  
                         Paul Elkin                :        Yes  
                         Charles VanCuren     :        Yes  
                         John Borden            :        Yes  
                         Michael MacDonald   :        Yes

Elkin:

- Money Market: \$1,566,764.92
- Checking: \$144,526.89
- Monthly vouchers: \$114,152.53

VanCuren: NTR

**Old Business:**

Borden:

- New Brunswick ladder company asked if we were donating the old tanker and he replied that it was currently being discussed to prepare for sale.

**New Business:**

Tilton:

- Discussed some new restrictions regarding the purchase of new apparatus. The new price for truck is \$922,000 which is \$2,000 over original price, however if we provide a deposit, the apparatus would be \$897,000. A prepayment in 2024 would give us a \$25,000 discount.

**Commissioner Borden made a motion (85) to execute a letter of intent along with a copy of resolution# 23-80(purchase new truck) to Campbell Supply to purchase 2025 Spartan Pumper; seconded by Commissioner VanCuren.**

ROLL CALL:	Douglas Tilton	:	Yes
	Paul Elkin	:	Yes
	Charles VanCuren	:	Yes
	John Borden	:	Yes
	Michael MacDonald	:	Yes

**Open Meeting to the Public:**

**Close Meeting to the Public:**

**Commissioner Tilton made a motion (86) to pay the current monthly vouchers as presented; seconded by Commissioner Borden.**

ROLL CALL:	Douglas Tilton	:	Yes
	Paul Elkin	:	Yes
	Charles VanCuren	:	Yes
	John Borden	:	Yes
	Michael MacDonald	:	Yes

**\*\*MOMENT OF SILENCE FOR PAST COMMISSIONER AND LIFE MEMBER JAMES DORE\*\***

**Commissioner Borden made a motion (87) to adjourn the meeting at 8:46; seconded by Commissioner Elkin.**

ROLL CALL:	Douglas Tilton	:	Yes
	Paul Elkin	:	Yes
	Charles VanCuren	:	Yes
	John Borden	:	Yes
	Michael MacDonald	:	Yes

Respectfully Submitted,  
Rose Marie Di Liberto / Clerk of the Board