District 1 Board of Fire Commissioners Meeting Minutes

The regular monthly meeting of the Board of Fire Commissioners, District # 1, Marlboro Township, was held on Tuesday, October 11,2022. The meeting was called to order by Chairman MacDonald at 8:00 as per the Open Public Meeting Act, all rose to salute the flag.

ROLL CALL:	Douglas Tilton	:	Present
	Paul Elkin	:	Present
	Charles VanCuren	:	Present
	John Borden	:	Present
	Michael MacDonald	:	Present

Commissioner Borden made a motion (72) to accept September 13, 2022, meeting minutes; seconded by Commissioner Elkin.

ROLL CALL:	Douglas Tilton	:	Yes
	Paul Elkin	:	Yes
	Charles VanCuren	:	Yes
	John Borden	:	Yes
	Michael MacDonald	:	Yes

Legal Report: NTR

Auditor's Report: Report given by Ron Petrics.

- Monmouth County ratables were distributed for review
- Levy cap certification was submitted for Boards review.
- Budget calendar(deadlines) issued by DCA was distributed.
- Election form results page for February FAST submission was distributed.
- In November or December 2022, the Board will need to transfer \$1,956.76 in line 5191(Public education & recruitment).
- Discussed the importance of transparency and going forward, receipts submitted for reimbursement must be itemized with detailed explanation.

Commissioner Reports:

Borden:

- School Road East letters were mailed to residents regarding new fire hydrants. Letters were received and positive feedback was given.
- Insurance documentation was handled for field day.
- Workers' compensation audit is complete.
- Attended Wildwood Fireman Convention.

Elkin: NTR

Tilton:

- Had discussion with Seagraves salesman today. We are one truck away from our truck being built. They are hoping by the end of this month.
- Requested Executive session take place at end of this meeting.

VanCuren:

• MM: \$1,611,333.13 CHECKING: \$59,607.25 MONTHLY PAYMENTS: \$51,695.15

Old Business:

Chairman MacDonald: Inquired about additional cost of living increase to LOSAP. Would like to see follow up occur.

New Business:

Commissioner Borden made a motion (73) to purchase 75 baseball style hats through Bailey's for a total of \$1,190.; seconded by Commissioner Elkin.

ROLL CALL:	Douglas Tilton	:	Yes
	Paul Elkin	:	Yes
	Charles VanCuren	:	Yes
	John Borden	:	Yes
	Michael MacDonald	:	Yes

Commissioner Borden made a motion (74) to purchase 1 mobile radio for new tanker through Motorola for \$7,7792.50 through State Contract.; seconded by Commissioner VanCuren.

ROLL CALL:	Douglas Tilton	:	Yes
	Paul Elkin	:	Yes
	Charles VanCuren	:	Yes
	John Borden	:	Yes
	Michael MacDonald	:	Yes

Commissioner Borden made a motion (75) to purchase equipment list for rescue/Engine tanker on Chief's report (motion 74 & 75 are not to exceed \$28,000); seconded by Commissioner Tilton.

ROLL CALL:	Douglas Tilton	:	Yes
	Paul Elkin	:	Yes
	Charles VanCuren	:	Yes
	John Borden	:	Yes
	Michael MacDonald	:	Yes

Open Meeting to the Public: Close Meeting to the Public:

Commissioner VanCuren made a motion (76) to pay the current monthly vouchers as presented; seconded by Commissioner Elkin.

ROLL CALL:	Douglas Tilton	:	Yes
	Paul Elkin	:	Yes
	Charles VanCuren	:	Yes
	John Borden	:	Yes
	Michael MacDonald	:	Yes

Commissioner Tilton made a motion (77) to adjourn regular meeting at 8:41 and begin Executive session; seconded by Commissioner Borden.

ROLL CALL:	Douglas Tilton	:	Yes
	Paul Elkin	:	Yes
	Charles VanCuren	:	Yes
	John Borden	:	Yes
	Michael MacDonald	:	Yes

Executive session – discussion of personnel case# 333.

Commissioner Borden made a motion (78) to adjourn Executive session at 9:20; seconded by Commissioner Elkin.

ROLL CALL:	Douglas Tilton	:	Yes
	Paul Elkin	:	Yes
	Charles VanCuren	:	Yes
	John Borden	:	Yes
	Michael MacDonald	:	Yes

Commissioner Borden made a motion (79) to resume regular meeting at 9:21; seconded by Commissioner Elkin.

ROLL CALL:	Douglas Tilton	:	Yes
	Paul Elkin	:	Yes
	Charles VanCuren	:	Yes
	John Borden	:	Yes
	Michael MacDonald	:	Yes

Commissioner Borden made a motion (80) that the November 18, 2022, budget meeting will be held at 7 pm and the regular monthly meeting will be at 8 pm; seconded by Commissioner Elkin.

Douglas Tilton	:	Yes
Paul Elkin	:	Yes
Charles VanCuren	:	Yes
John Borden	:	Yes
Michael MacDonald	:	Yes
	Paul Elkin Charles VanCuren John Borden	Paul Elkin : Charles VanCuren :

Commissioner Tilton made a motion (81) that he and Chairman MacDonald will work with Board attorney on writing policies and procedures and spearhead the committee for Fire Company; seconded by Commissioner Borden.

ROLL CALL:	Douglas Tilton	:	Yes
	Paul Elkin	:	Yes
	Charles VanCuren	:	Yes
	John Borden	:	Yes
	Michael MacDonald	:	Yes

Commissioner Elkin made a motion (82) to adjourn the monthly meeting at 9:24 pm; seconded by Commissioner VanCuren.

ROLL CALL:	Douglas Tilton	:	Yes
	Paul Elkin	:	Yes
	Charles VanCuren	:	Yes
	John Borden	:	Yes
	Michael MacDonald	:	Yes

Respectfully Submitted,

Rose Marie Di Liberto Clerk of the Board