

District 1 Board of Fire Commissioners Meeting Minutes

The regular monthly meeting of the Board of Fire Commissioners, District # 1, Marlboro Township, was held on Tuesday, August 11 2020. The meeting was called to order by Chairman MacDonald at 8 PM as per the Open Public Meeting Act, all rose to salute the flag.

ROLL CALL: Douglas Tilton : Present
 Paul Elkin : Present
 Charles VanCuren : Present
 John Borden : Present
 Michael MacDonald : Present

Correspondence: Correspondence was distributed and discussed during the Commissioner Reports.

Commissioner Borden made a motion (58) to accept minutes of the July 14, 2020 monthly meeting; seconded by Commissioner VanCuren.

ROLL CALL: Douglas Tilton : Yes
 Paul Elkin : Yes
 Charles VanCuren : Yes
 John Borden : Yes
 Michael MacDonald : Yes

Legal Report: The Legal report was given by Charles Brodsky.

- February election payment pending voucher and invoice. Clerk will process once received.
- Announced election date November 21, 2020.

Auditors Report:

- Audit is in process but on hold due to software issues.
- The budget line for “Rentals, telephone, alarm” is close to exceeding budget, will address when transfers can be made.
- As of July 1, 2020 the bid threshold for NJ is \$17,500 without QPA and \$44,000 with QPA.

Chief’s Report: Report was distributed and discussed by Chief Chaplinski (on file)

Commissioner Reports:

Borden:

- Discussed hygiene concerns with usage of fit test machine during COVID outbreak.

Elkin: NTR

Tilton:

- Requested an Executive Session take place.

VanCuren:

- Monthly bills \$52,600.56
- Money Market \$914,353.88
- Checking \$11,175.98

Old Business:

New Business:

Commissioner Tilton made a motion (59) to purchase new upgraded 2020 QuickBooks software and set up cloud storage for our company not to exceed \$2,500; seconded by Commissioner Elkin.

ROLL CALL: Douglas Tilton : Yes
 Paul Elkin : Yes
 Charles VanCuren : Yes
 John Borden : Yes
 Michael MacDonald : Yes

Commissioner Tilton made a motion (60) to pay county election bill as soon as we are in receipt of voucher and invoice; seconded by Commissioner Elkin.

ROLL CALL: Douglas Tilton : Yes
 Paul Elkin : Yes
 Charles VanCuren : Yes
 John Borden : Yes
 Michael MacDonald : Yes

Open Meeting to the Public:

Close Meeting to the Public:

Commissioner VanCuren made a motion (61) to pay the current monthly vouchers; seconded by Commissioner Borden.

ROLL CALL: Douglas Tilton : Yes
 Paul Elkin :
 Charles VanCuren : Yes
 John Borden : Yes
 Michael MacDonald : Yes

Commissioner Tilton made a motion (62) to adjourn regular meeting (8:22); seconded by Commissioner Borden.

ROLL CALL: Douglas Tilton : Yes
 Paul Elkin : Yes
 Charles VanCuren : Yes
 John Borden : Yes
 Michael MacDonald : Yes

Commissioner Borden made a motion (63) to adjourn executive session and resume regular meeting (8:58); seconded by Commissioner Tilton.

ROLL CALL: Douglas Tilton : Yes
 Paul Elkin : Yes
 Charles VanCuren : Yes
 John Borden : Yes
 Michael MacDonald : Yes

Commissioner Borden made a motion (64) to adjourn regular meeting (8:59); seconded by Commissioner Tilton.

ROLL CALL: Douglas Tilton : Yes
 Paul Elkin : Yes
 Charles VanCuren : Yes
 John Borden : Yes
 Michael MacDonald : Yes

Respectfully Submitted,

Rose Marie Di Liberto/ Clerk of the Board