

## **District 1 Board of Fire Commissioners Meeting Minutes**

The regular monthly meeting of the Board of Fire Commissioners, District # 1, Marlboro Township, was held on Tuesday, December 8, 2020. The meeting was called to order by Chairman MacDonald at 8 PM as per the Open Public Meeting Act, all rose to salute the flag.

ROLL CALL:            Douglas Tilton        :       Present  
                         Paul Elkin             :       Present  
                         Charles VanCuren    :       Present  
                         John Borden          :       Present  
                         Michael MacDonald   :       Present

**Correspondence:**    Correspondence was distributed and discussed during the Commissioner Reports.

**Commissioner Borden made a motion (84) to accept minutes of the November 10, 2020 Budget preparation Meeting; seconded by Commissioner VanCuren.**

ROLL CALL:            Douglas Tilton        :       Yes  
                         Paul Elkin             :       Yes  
                         Charles VanCuren    :       Yes  
                         John Borden          :       Yes  
                         Michael MacDonald   :       Yes

**Commissioner Borden made a motion (85) to accept minutes of the November 10, 2020 monthly meeting; seconded by Commissioner Elkin.**

ROLL CALL:            Douglas Tilton        :       Yes  
                         Paul Elkin             :       Yes  
                         Charles VanCuren    :       Yes  
                         John Borden          :       Yes  
                         Michael MacDonald   :       Yes

**Legal Report:**        The Legal report was given by Charles Brodsky.

- Prepared notices for Budget hearing, notice of elections, and absentee ballots.
- Elections will be held on the 3<sup>rd</sup> Saturday in February 2021.
- Nominating petitions must be submitted by January 20, 2021.

**Auditors Report:**    The Auditors report was given by Ron Petrics.

- Distributed the completed and bound 2019 audit that was submitted to DCA along with the 2019 synopsis.
- Group affidavit must be completed and 2021 budget must be submitted to DCA by 12/22/2020.

**Chief's Report:**    Report was distributed and discussed by Chief Chaplinski (on file)

**Commissioner Reports:**

Borden:

- Reported on FIT testing that was discussed at a recent Fire Association’s meeting.

Elkin: NTR

Tilton: NTR

VanCuren:

- Money Market: \$1,188,296.27
- Checking: \$19,209.76
- Monthly Expenses: \$65,132.46

**Old Business:**

**New Business:**

*2021 Budget resolution was read and introduced by Ron Petrics.*

**Commissioner Borden made a motion (86) to approve resolution as read; seconded by Commissioner Elkin.**

|            |                   |   |     |
|------------|-------------------|---|-----|
| ROLL CALL: | Douglas Tilton    | : | Yes |
|            | Paul Elkin        | : | Yes |
|            | Charles VanCuren  | : | Yes |
|            | John Borden       | : | Yes |
|            | Michael MacDonald | : | Yes |

*Auditor discussed and answered completed audit questions.*

**Commissioner Borden made a motion (87) to transfer \$800 from account 5020(Elections) to account 5120(rentals/telephone alarms); seconded by Commissioner VanCuren.**

|            |                   |   |     |
|------------|-------------------|---|-----|
| ROLL CALL: | Douglas Tilton    | : | Yes |
|            | Paul Elkin        | : | Yes |
|            | Charles VanCuren  | : | Yes |
|            | John Borden       | : | Yes |
|            | Michael MacDonald | : | Yes |

**Commissioner Borden made a motion (88) to approve Chief’s requests 26-33(see Chief’s report) for \$66,677.70; seconded by Commissioner Tilton.**

|            |                   |   |     |
|------------|-------------------|---|-----|
| ROLL CALL: | Douglas Tilton    | : | Yes |
|            | Paul Elkin        | : | Yes |
|            | Charles VanCuren  | : | Yes |
|            | John Borden       | : | Yes |
|            | Michael MacDonald | : | Yes |

**Commissioner Borden made a motion (89) to purchase 10 portable radios on NJ State bid for \$74,816.50; seconded by Commissioner VanCuren.**

ROLL CALL:        Douglas Tilton        :        Yes  
                     Paul Elkin                :        Yes  
                     Charles VanCuren        :        Yes  
                     John Borden              :        Yes  
                     Michael MacDonald      :        Yes

**Commissioner Tilton made a motion (90) to transfer \$27,000 from account 5000(Salaries & Wages) to account 5080(Maintenance & Repairs-Radio); seconded by Commissioner VanCuren.**

ROLL CALL:        Douglas Tilton        :        Yes  
                     Paul Elkin                :        Yes  
                     Charles VanCuren        :        Yes  
                     John Borden              :        Yes  
                     Michael MacDonald      :        Yes

**Commissioner Tilton made a motion (91) to pay VFIS \$1,841.46 for LOSAP adjustment; seconded by Commissioner Borden.**

ROLL CALL:        Douglas Tilton        :        Yes  
                     Paul Elkin                :        Yes  
                     Charles VanCuren        :        Yes  
                     John Borden              :        Yes  
                     Michael MacDonald      :        Yes

**Open Meeting to the Public:**  
**Close Meeting to the Public:**

**Commissioner VanCuren made a motion (92) to pay the current monthly vouchers; seconded by Commissioner Elkin.**

ROLL CALL:        Douglas Tilton        :        Yes  
                     Paul Elkin                :        Yes  
                     Charles VanCuren        :        Yes  
                     John Borden              :        Yes  
                     Michael MacDonald      :        Yes

***EXECUTIVE SESSION BEGINS 8:56***

**Commissioner Borden made a motion (93) to adjourn Executive Session and resume monthly meeting at 9:04; seconded by Commissioner Elkin.**

ROLL CALL:        Douglas Tilton        :        Yes  
                     Paul Elkin                :        Yes  
                     Charles VanCuren        :        Yes  
                     John Borden              :        Yes  
                     Michael MacDonald      :        Yes

**Commissioner Tilton made a motion (94) to compensate the Chief an additional annual stipend of \$6,000 to be reviewed annually; seconded by Commissioner Borden.**

ROLL CALL:            Douglas Tilton        :        Yes  
                         Paul Elkin             :        Yes  
                         Charles VanCuren    :        Yes  
                         John Borden          :        Yes  
                         Michael MacDonald   :        Yes

**Commissioner VanCuren made a motion (95) to adjourn monthly meeting at 9:07; seconded by Commissioner Elkin.**

ROLL CALL:            Douglas Tilton        :        Yes  
                         Paul Elkin             :        Yes  
                         Charles VanCuren    :        Yes  
                         John Borden          :        Yes  
                         Michael MacDonald   :        Yes

Respectfully Submitted,

Rose Marie Di Liberto / Clerk of the Board