

Fire District # 1  
Marlboro Township

The regular monthly meeting of the Board of Fire Commissioners, Fire District # 1, Marlboro Township, was held on Tuesday, December 8, 2015. The meeting was called to order by Chairman MacDonald at 8 PM as per the Open Public Meeting Act, all rose to salute the flag.

ROLL CALL:            Douglas Tilton        :       Present  
                         Paul Elkin                :       Present  
                         Charles VanCuren     :       Present  
                         John Borden            :       Present  
                         Michael MacDonald   :       Present

**Commissioner Borden made a motion (82) to approve the minutes of the Tuesday, November 11, 2015 meeting; seconded by Commissioner Elkin.**

ROLL CALL VOTE: Douglas Tilton:        :       Yes  
                         Paul Elkin                :       Yes  
                         Charles VanCuren     :       Yes  
                         John Borden            :       Yes  
                         Michael MacDonald   :       Yes

**Commissioner Borden made a motion (83) to approve the minutes of the Tuesday, November 17, 2015 Budget meeting; seconded by Commissioner Elkin.**

ROLL CALL VOTE: Douglas Tilton:        :       Yes  
                         Paul Elkin                :       Yes  
                         Charles VanCuren     :       Yes  
                         John Borden            :       Yes  
                         Michael MacDonald   :       Yes

**Correspondence:**      Correspondence was distributed and discussed during the Commissioner Reports.

**Legal Report:**         The Legal Report was given by Martin Brodsky.

Mr. Brodsky advised that notices were sent to Asbury Park Press for Budget meeting. He advised that John Borden needed to process and file the petition needed to get on the ballot for the February election.

**Auditors Report:**     Ron Petrics- Discussed the 2016 budget to be introduced. He distributed worksheet and forms to be sent to DCA. Certain information still needs to be added.

**Chief's Report:**        The Chiefs report was given (attached)

**Commissioner Reports:**

Borden:

- Advised that on December 30, 2015 there is a ladder and pump testing scheduled.

Tilton:

- Attended the NJ State Fire District Meeting and mentioned the discussion of “P” cards.
- Mentioned that a discussion should be had regarding work done by prior Clerk and compensation.

VanCuren:

- Money Market Account \$1,317,846.94
- Checking Account \$31,467.50

**Old Business:**

**Open Meeting to the Public:**

**Close Meeting to the Public:**

**New Business:**

Borden:

- Aerial maintenance is due. Mentioned using First Priority or Fire One. Recommended that we use 1 vendor as opposed to 2. Decision was made to use Fire Apparatus Repair for Ariel service instead of First Priority.
- Decision was made to use Fire One to perform Pump and Ladder testing on Dec. 30th.
- Township starting a Fire Explorer program. Currently in early stages of development. They are looking for donations or equipment. Related to Boy Scouts of America.
- Discussed the transfer of funds in the Salaries/Wages and LOSAP lines of budget
- Discussed maintenance issues/recommendations for truck I-94.

**Commissioner Borden made a motion (84) to donate \$500 from the training account to the Fire explorer program in order to encourage new memberships; seconded by Commissioner Tilton.**

ROLL CALL VOTE: Douglas Tilton:	:	Yes
Paul Elkin	:	Yes
Charles VanCuren	:	Yes
John Borden	:	Yes
Michael MacDonald	:	Yes

**Commissioner Borden made a motion (85) to encumber \$2500 for pump and ladder testing for Fire One Incorporated testing on December 30, 2015; seconded by Commissioner Elkin.**

ROLL CALL VOTE: Douglas Tilton: : Yes  
Paul Elkin : Yes  
Charles VanCuren : Yes  
John Borden : Yes  
Michael MacDonald : Yes

**Commissioner Borden made a motion (86) to endorse Santa Run; seconded by Commissioner Tilton.**

ROLL CALL VOTE: Douglas Tilton: : Yes  
Paul Elkin : Yes  
Charles VanCuren : Yes  
John Borden : Yes  
Michael MacDonald : Yes

Ron Petrics:

- Read resolution regarding 2016 budget and discussed the updated figures. Presented the 2016 budget.

**Commissioner Borden made a motion (87) to adopt the proposed 2016 budget as read; seconded by Commissioner VanCuren.**

ROLL CALL VOTE: Douglas Tilton: : Yes  
Paul Elkin : Yes  
Charles VanCuren : Yes  
John Borden : Yes  
Michael MacDonald : Yes

**Commissioner VanCuren made a motion (88) to pay the current bills; seconded by Commissioner Borden.**

ROLL CALL VOTE: Douglas Tilton: : Yes  
Paul Elkin : Yes  
Charles VanCuren : Yes  
John Borden : Yes  
Michael MacDonald : Yes

**Commissioner Tilton made a motion (89) meet in executive session and to close the meeting at specified time (8:37); seconded by Commissioner Borden.**

ROLL CALL VOTE: Douglas Tilton: : Yes  
Paul Elkin : Yes  
Charles VanCuren : Yes  
John Borden : Yes  
Michael MacDonald : Yes

**Commissioner Tilton made a motion (90) to transfer \$100 from training account to Salary account in order to pay Deborah Kruer for 2 hours of pay at the rate of \$50 per hour; seconded by Commissioner Borden.**

ROLL CALL VOTE: Douglas Tilton: : Yes  
Paul Elkin : Yes  
Charles VanCuren : Yes  
John Borden : Yes  
Michael MacDonald : Yes

**Commissioner Elkin made a motion (91) to close executive session (8:57); seconded by Commissioner VanCuren.**

ROLL CALL VOTE: Douglas Tilton: : Yes  
Paul Elkin : Yes  
Charles VanCuren : Yes  
John Borden : Yes  
Michael MacDonald : Yes

Sincerely,

Rose Marie Di Liberto  
Clerk of the Board