

FILE COPY

2020

Marlboro Township Fire District No. 1

---

(Fire District name and number)

# Fire District Budget

<http://marlborofiredist1.org>

(Fire District Web Address)

**Department Of**



**Community  
Affairs**

Division of Local Government Services

**2020 FIRE DISTRICT BUDGET**

**Certification Section**

2020

**MARLBORO TOWNSHIP FIRE DISTRICT NO. 1**

(Fire District Name and Number)

**FIRE DISTRICT BUDGET**

FISCAL YEAR: January 1, 2020 to December 31, 2020

*For Division Use Only*

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

# 2020 PREPARER'S CERTIFICATION

## MARLBORO TOWNSHIP FIRE DISTRICT NO. 1

(Fire District Name and Number)

### FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2020 to December 31, 2020**

It is hereby certified that the Fire District Budget, including the annual budget and all schedules attached thereto, represents the Board of Commissioners' resolve with respect to statute in that: all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Fire District.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	CHARLES VANCUREN		
Title:	TREASURER		
Address:	P.O. BOX 462 MARLBORO, NJ 07746		
Phone Number:	732.462.9804	Fax Number:	732.462.9804
E-mail address:	doxiedad123@aol.com		

## 2020 PREPARER'S CERTIFICATION OTHER ASSETS

### MARLBORO TOWNSHIP FIRE DISTRICT NO. 1

(Fire District Name and Number)

### FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2020 to December 31, 2020**

It is hereby certified that operating appropriations, as reported in this annual budget on Page F-3, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S.A. 40A: 2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S.A. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported herein have been determined not to be Capital Assets pursuant to N.J.S.A. 40A:14-84 and 40A:14-85. Therefore, the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S.A. 40A: 14-78.6.

Preparer's Signature:			
Name:	CHARLES VANCUREN		
Title:	TREASURER		
Address:	P.O. BOX 462 MARLBORO, NJ 07746		
Phone Number:	732.462.9804	Fax Number:	732.462.9804
E-mail address:	doxiedad123@aol.com		

# 2020 APPROVAL CERTIFICATION

## MARLBORO TOWNSHIP FIRE DISTRICT NO. 1

(Fire District Name and Number)

### FIRE DISTRICT BUDGET

**FISCAL YEAR: January 1, 2020 to December 31, 2020**

It is hereby certified that the Fire District Budget, including all schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the Board of Commissioners of the Fire District, at an open public meeting held pursuant to N.J.A.C. 5:31-2.4, on the 10<sup>th</sup> day of December, 2019.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the Board of Commissioners thereof.

Officer's Signature:			
Name:	JOHN BORDEN		
Title:	SECRETARY		
Address:	P.O. BOX 462 MARLBORO, NJ 07746		
Phone Number:	732.462.9804	Fax Number:	732.462.9804
E-mail address:	johnborden@aol.com		

# FIRE DISTRICT INTERNET WEBSITE CERTIFICATION

<b>Fire District's Web Address:</b>	<a href="http://www.marlbороfiredist1.org">http://www.marlbороfiredist1.org</a>
-------------------------------------	---

All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the Fire District's operations and activities. N.J.S.A. 40A:14-70.2 requires the following items to be included on the Fire District's website at a minimum for public disclosure. Check the boxes below to certify the Fire District's compliance with N.J.S.A. 40A:14-70.2.

- A description of the Fire District's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Fire District's rules, regulations and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the commissioners, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the commissioners including all resolutions of the commissioners and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Fire District
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Fire District, but shall not include volunteers receiving benefits under a Length of Service Award Program (LOSAP).

It is hereby certified by the below authorized representative of the Fire District that the Fire District's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

MICHAEL MACDONALD

Title of Officer Certifying compliance

CHAIRMAN

Signature

# 2020 FIRE DISTRICT BUDGET RESOLUTION

## MARLBORO TOWNSHIP FIRE DISTRICT NO. 1

(Fire District Name and Number)

**FISCAL YEAR: January 1, 2020 to December 31, 2020**

WHEREAS, the Annual Budget for the Marlboro Township Fire District No. 1 (the "Fire District") for the fiscal year beginning January 1, 2020 and ending December 31, 2020 has been presented before the Board of Commissioners of the Fire District at its open public meeting of December 10, 2019; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) *[Include the following as appropriate: [includes a proposed public referendum in the amount of \$0 in excess of the allowable amount to be raised by taxation][includes a proposed public referendum in the amount of \$0 as an appropriation from restricted fund balance to be used as budget revenue]]*; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$1,291,500, which includes an amount to be raised by taxation of \$1,043,080, and Total Appropriations of \$1,291,500; and

WHEREAS, the amount to be raised by taxation to support the district budget shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S.A. 40A:14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District has taken into account the assessed valuation of taxable property in the Fire District;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District, at an open public meeting held on December 10, 2019 that the Annual Budget, including all related schedules, of the Fire District for the fiscal year beginning January 1, 2020 and ending December 31, 2020 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Board of Commissioners of the Fire District will consider the Annual Budget for adoption on January 14, 2020.

\_\_\_\_\_  
(Secretary's Signature)

December 10, 2019

\_\_\_\_\_  
(Date)

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Michael MacDonald				
Doug Tilton				
Charles VanCuren				
John Borden				
Paul Elkin				



# 2020 ADOPTION CERTIFICATION

## MARLBORO TOWNSHIP FIRE DISTRICT NO. 1

(Fire District Name and Number)

### FIRE DISTRICT BUDGET

FISCAL YEAR: January 1, 2020 to December 31, 2020

It is hereby certified that the Fire District Budget annexed hereto is a true copy of the Budget adopted by the Board of Commissioners of the Fire District, pursuant to N.J.A.C. 5:31-2.4, on the 14<sup>th</sup> day of January, 2020.

Officer's Signature:			
Name:	JOHN BORDEN		
Title:	SECRETARY		
Address:	P.O. BOX 462 MARLBORO, NJ 07746		
Phone Number:	732.462.9804	Fax Number:	732.462.9804
E-mail address:	<a href="mailto:johnborden@aol.com">johnborden@aol.com</a>		

# 2020 ADOPTED BUDGET RESOLUTION

## MARLBORO TOWNSHIP FIRE DISTRICT NO. 1

(Fire District Name and Number)

**FISCAL YEAR: January 1, 2020 to December 31, 2020**

WHEREAS, the Annual Budget for the Marlboro Township Fire District No. 1 (the "Fire District") for the fiscal year beginning January 1, 2020 and ending December 31, 2020, has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 14, 2020; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.) *[Include as appropriate: [includes a proposed public referendum in the amount of \$0 in excess of the allowable amount to be raised by taxation][includes a proposed public referendum in the amount of \$0 as an appropriation from restricted fund balance to be used as budget revenue]]*; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$1,291,500, which includes amount to be raised by taxation of \$1,043,080, and Total Appropriations of \$1,291,500; and

WHEREAS, an election shall be held annually on the third Saturday of February (only if required) in each established fire district to determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 14, 2020 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2020 and ending December 31, 2020, is hereby adopted and, *[subject to the proposed referendum being approved by 50 percent of the voters]* shall constitute appropriations for the purposes stated and authorization of Total Revenues of \$1,291,500, which includes amount to be raised by taxation of \$1,043,080, and Total Appropriations of \$1,291,500; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February (only if required) to determine the amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

\_\_\_\_\_  
(Secretary's Signature)

\_\_\_\_\_  
January 14, 2020

(Date)

**Board of Commissioners Recorded Vote**

Member	Aye	Nay	Abstain	Absent
Michael MacDonald				
Doug Tilton				
Charles Vancuren				
John Borden				
Paul Elkin				

**2020 FIRE DISTRICT BUDGET**  
**Narrative and Information Section**

# 2020 FIRE DISTRICT BUDGET MESSAGE & ANALYSIS

## MARLBORO TOWNSHIP FIRE DISTRICT NO. 1

(Fire District Name and Number)

FISCAL YEAR: January 1, 2020 to December 31, 2020

*Answer all questions below. Attach additional pages and schedules as needed.*

1. When is the Fire District's annual election? (February and/or November) If November, was the resolution submitted to the Division?

February

2. Complete a brief statement on the 2020 proposed Annual Budget and make comparison to the 2019 adopted budget.

Overall the 2020 proposed annual budget is consistent with 2019 adopted budget, \$14,000 or 1% difference in total appropriation. The District uses the unrestricted surplus to keep the projected tax rate at \$0.035, which is similar to 2019 tax rate.

3. Explain any variances over +/-10% for each line item. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item.

Majority of 2020 proposed annual budget line items are consistent with 2019 adopted budget except for the following line items: (1) admin salary & wages (excluding commissioners) increased by \$30,000 for anticipating hiring an administrator, (2) maintenance and repairs increased by \$35,000 for expecting more maintenance needed on fire trucks, (3) LOSAP decreased by \$50,000, from \$260,000 to \$210,000 based on actuary calculation.

4. Complete a brief statement on the impact the proposed Annual Budget will have on the Amount to be Raised by Taxation, the use of the Restricted and Unrestricted Fund Balance(s) and how they are complying with the Property Tax Levy Cap. If Unrestricted Fund Balance is reduced by more than 10%, explain the projected impact on the following year's budget.

The 2020 budget amount to be raised by taxation is increased by approximately \$20,000 or 2%. The increase is mainly from utilizing the unrestricted fund balance \$40,000 less than amount used for 2019 budget when no significant difference on total appropriation. The local fire tax rate is estimated to be \$0.035 per \$100 of assessed value as same tax rate per \$100 for the 2019 year. The Unrestricted Fund Balance utilized for the 2020 and 2019 is \$241,981 and \$282,274, respectively. The Restricted Fund Balance utilized for 2020 and 2019 is \$0 in both years. The unrestricted fund balance is decreased by approximately \$132,000 or 21%. The District does not anticipate any impact on the following year's budget as its unrestricted fund balance remains sufficient with anticipation of additional unspent 2020 budget appropriation.

5. Does the Fire District plan on exceeding the Levy Cap? If so, please provide a statement with the reasons for exceeding the Levy Cap and identify the appropriations that caused the Fire District to exceed the Levy Cap, and how they are being addressed by a referendum.

The District is complying with the property tax levy cap of two percent (2%) on the amount to be raised by taxation including exclusions. The District is not exceeding the CAP and is not requesting any waivers or submitting any referendums. The District is utilizing fund balance to meet the CAP requirements.

6. If the Fire District plans to pass a Resolution for the Release of Restricted Fund Balance to be used in the 2020 proposed operating budget, explain the reason and purposes of the appropriation.

Not applicable

7. Complete a brief statement on the Annual Budget's proposed capital appropriations including debt service for the proposed budget year and for future years.

The District does not anticipate to have any capital projects during 2020. The District has no debt service for the proposed budget, and none is anticipated for future years.

8. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year pursuant to N.J.S.A. 40A:14-78.6, then explain the reasons for the occurrence of the deficit.

Not applicable

9. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S.A. 40A:14-85.1? If so, provide the organization's incorporated name and amounts.

No

10. Complete the following based on the municipal assessor's latest information pursuant to N.J.S.A. 54:4-35:

Total Assessed Valuation of District	\$2,980,229,900
Proposed Tax Rate per \$100 of Assessed Valuation	\$0.035

11. Is the Fire District providing for a first-year funding appropriation to establish a length of service award program (LOSAP) in this year's budget subject to public referendum thereof?

No	X	Yes		If yes, how much is appropriated?	\$
----	---	-----	--	-----------------------------------	----

If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount?

No	X	Yes	
----	---	-----	--

## FIRE DISTRICT CONTACT INFORMATION 2020

Please complete the following information regarding this Fire District. All information requested below must be completed.

<b>Name of Fire District:</b>	Marlboro Township Fire District No. 1		
<b>Address:</b>	P.O. Box 462		
<b>City, State, Zip:</b>	Marlboro	NJ	07746
<b>Phone: (ext.)</b>	732.462.9804	<b>Fax:</b>	732.462.9804
<b>Fire District E-mail:</b>	<a href="mailto:clerk@marlborofiredist1.org">clerk@marlborofiredist1.org</a>		

<b>Preparer's Name:</b>	Charles Vancuren		
<b>Preparer's Address:</b>	P.O. Box 462		
<b>City, State, Zip:</b>	Marlboro	NJ	07746
<b>Phone: (ext.)</b>	732.462.9804	<b>Fax:</b>	732.462.9804
<b>E-mail:</b>	<a href="mailto:doxiedad123@aol.com">doxiedad123@aol.com</a>		

<b>Chairman:</b>	Michael MacDonald		
<b>Phone: (ext.)</b>	732.462.9804	<b>Fax:</b>	732.462.9804
<b>E-mail:</b>	<a href="mailto:mmd58@aol.com">mmd58@aol.com</a>		

<b>Secretary/Treasurer:</b>	John Borden / Charles Vancuren		
<b>Phone: (ext.)</b>	732.462.9804	<b>Fax:</b>	732.462.9804
<b>E-mail:</b>	<a href="mailto:johnborden@aol.com">johnborden@aol.com</a> / <a href="mailto:doxiedad123@aol.com">doxiedad123@aol.com</a>		

<b>Name of Auditor:</b>	Ronald C. Petrics, CPA, RMA, PSA, CMFO, CGMA		
<b>Name of Firm:</b>	WithumSmith+Brown, PC		
<b>Address:</b>	331 Newman Springs Road, Suite 125		
<b>City, State, Zip:</b>	Red Bank	NJ	07701
<b>Phone: (ext.)</b>	732.842.3113	<b>Fax:</b>	732.741.7292
<b>E-mail:</b>	<a href="mailto:rpetrics@withum.com">rpetrics@withum.com</a>		

# FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE

## MARLBORO TOWNSHIP FIRE DISTRICT NO. 1

(Fire District Name and Number)

FISCAL YEAR: January 1, 2020 to December 31, 2020

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of regular voting members of the governing body: 5
- 2) Provide the number of alternate voting members of the governing body: 0
- 3) Did any current or former commissioner or officer have a family or business relationship with any other current or former commissioner or officer during the current fiscal year? NO If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Fire District.
- 4) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Fire District file the form as required? YES If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 5) Does the Fire District have any amounts receivable from current or former commissioners, officers, or employees? NO If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Fire District.
- 6) Was the Fire District a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, or employee? NO
  - b. A family member of a current or former commissioner, officer, or employee? NO
  - c. An entity of which a current or former commissioner, officer, or employee (or family member thereof) was an officer or direct or indirect owner? NOIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, or employee (or family member thereof) of the Fire District; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 7) Did the Fire District provide any of the following to or for a commissioner, officer, or any other employee of the Fire District:
  - a. First class or charter travel NO
  - b. Travel for companions NO
  - c. Tax indemnification and gross-up payments NO
  - d. Discretionary spending account NO
  - e. Housing allowance or residence for personal use NO
  - f. Payments for business use of personal residence NO
  - g. Vehicle/auto allowance or vehicle for personal use NO
  - h. Health or social club dues or initiation fees NO
  - i. Personal services (i.e.: maid, chauffeur, chef) NOIf the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.

**FIRE DISTRICT INFORMATIONAL QUESTIONNAIRE  
(CONTINUED)  
MARLBORO TOWNSHIP FIRE DISTRICT NO. 1**

---

(Fire District Name and Number)

**FISCAL YEAR: January 1, 2020 to December 31, 2020**

- 8) Attach a list of the Fire District's vehicles including make, model and year, and indicate to whom the vehicles are assigned and their positions. If a vehicle is not assigned to a specific individual and is available to all authorized District personnel, indicate "motor pool."

SEE EXHIBIT - I

- 9) Did the Fire District make any payments to current or former commissioners or employees for severance or termination? NO If "yes," attach explanation including amount paid.
- 10) Did the Fire District make any payments to current or former commissioners or employees that were contingent upon the performance of the Fire District or that were considered discretionary bonuses? NO If "yes," attach explanation including amount paid.
- 11) Does the Fire District contract with another entity (i.e.: volunteer fire company, neighboring municipality, etc.) to provide fire protection or EMS services within the Fire District? YES
- 12) If the answer to #11 above is "yes," did the Fire District execute a written agreement with the entity that details the services that the entity will provide and the amount to be paid by the Fire District to the entity for the services provided? YES If "yes," attach a copy of the agreement. If "no," attach a description of the arrangement for services with the entity including the services provided and the basis for the amount paid by the Fire District to the entity. Also explain why the Fire District does not have a formal written agreement with the entity.

SEE EXHIBIT - II

- 13) Does the Fire District have a Length of Service Award Program (LOSAP) plan? YES If "yes," indicate a) the year it was implemented; b) the total number of volunteer members presently eligible to participate; c) the total number of volunteer members presently vested; d) whether the annual contribution for each vested member is fixed or based on an automatic increase; e) the total LOSAP budgeted for the current year; and f) whether the Fire District has required the Plan Contractor to submit its annual financial statement to the Director of the Division of Local Government Services pursuant to N.J.A.C. 5:30-14.49.

- a) 1993
- b) 41
- c) 28
- d) Automatic increase
- e) 210,000
- f) Yes



FIRE DISTRICT SCHEDULE OF COMMISSIONERS AND OFFICERS

**MARLBORO TOWNSHIP FIRE DISTRICT NO. 1**

---

(Fire District Name and Number)

**FISCAL YEAR: January 1, 2020 to December 31, 2020**

*Complete the attached table for all persons required to be listed per #1-2 below.*

- 1) List all of the Fire District's current commissioners and officers and amount of compensation from the Fire District and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Fire District's former commissioners and officers who received more than \$10,000 in reportable compensation from the Fire District and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the Fire District with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the Fire District's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the Fire District's top management official and top financial official as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Fire District's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the calendar year 2018.

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Fire District either by function or by physical location.

Fire District Schedule of Commissioners and Officers (Continued)

Marlboro Township Fire District No. 1  
Monmouth County

Name	Title	Average Hours per Week Dedicated to Position	Position		Reportable Compensation from Fire District (W-2/ 1099)			Estimated amount of other compensation from the Fire District (health benefits, pension, etc.)	Total Compensation from Fire District	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body	Positions held at Other Public Entities Listed In Column N	Average Hours per Week Dedicated to Positions at Other Public Entities Listed In Column N	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
			Commissioner	Officer	Former	Base Salary/ Stipend	Bonus								
1 Michael MacDonald	Chairman	As Needed	X			\$ 6,500	\$ -	\$ -	6,500	Marlboro Board of Education	Head Custodian	40+	\$ 117,054	\$ -	\$ 123,554
2 Doug Tilton	Vice Chairman	As Needed	X			6,500	-	-	6,500	n/a	n/a	0	-	-	6,500
3 Charles VanCurren	Treasurer	As Needed	X			6,500	-	-	6,500	n/a	n/a	0	-	-	6,500
4 John Borden	Secretary	As Needed	X			6,500	-	-	6,500	n/a	n/a	0	-	-	6,500
5 Paul Elkin	Asst. Treasurer	As Needed	X			6,500	-	-	6,500	n/a	n/a	0	-	-	6,500
6						-	-	-	-				-	-	-
7						-	-	-	-				-	-	-
8						-	-	-	-				-	-	-
9						-	-	-	-				-	-	-
10						-	-	-	-				-	-	-
11						-	-	-	-				-	-	-
12						-	-	-	-				-	-	-
13						-	-	-	-				-	-	-
14						-	-	-	-				-	-	-
15						-	-	-	-				-	-	-
<b>Total:</b>						\$ 32,500	\$ -	\$ -	\$ 32,500				\$ 117,054	\$ -	\$ 149,554

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

1

## Schedule of Health Benefits - Detailed Cost Analysis

Marlboro Township Fire District No. 1  
Monmouth County

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
<b>Active Employees - Health Benefits - Annual Cost</b>								
Single Coverage			\$ -			\$ -	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!
<b>Subtotal</b>	<b>0</b>		<b>0</b>	<b>0</b>		<b>0</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Commissioners - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!
<b>Subtotal</b>	<b>0</b>		<b>0</b>	<b>0</b>		<b>0</b>	<b>-</b>	<b>#DIV/0!</b>
<b>Retirees - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	#DIV/0!
Parent & Child			-			-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	#DIV/0!
Family			-			-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)			-			-	-	#DIV/0!
<b>Subtotal</b>	<b>0</b>		<b>0</b>	<b>0</b>		<b>0</b>	<b>-</b>	<b>#DIV/0!</b>
<b>GRAND TOTAL</b>	<b>0</b>		<b>\$ -</b>	<b>0</b>		<b>\$ -</b>	<b>\$ -</b>	<b>#DIV/0!</b>

Is medical coverage provided by the SHBP (Yes or No)?

Is prescription drug coverage provided by the SHBP (Yes or No)?

## Schedule of Accumulated Liability for Compensated Absences

Marlboro Township Fire District No. 1  
Monmouth County

Complete the below table for the Fire District's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at January 1, 2020	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
NONE					
<b>Total liability for accumulated compensated absences at January 1, 2019</b>		<u>\$ -</u>			

**2020 FIRE DISTRICT BUDGET**

**Financial Schedules Section**

## 2020 Budget Summary

### Marlboro Township Fire District No. 1 Monmouth County

	<u>2020 Proposed Budget</u>	<u>2019 Adopted Budget</u>	<u>\$ Increase (Decrease) Proposed vs. Adopted</u>	<u>% Increase (Decrease) Proposed vs. Adopted</u>
<b>REVENUES AND FUND BALANCE UTILIZED</b>				
Total Fund Balance Utilized	\$ 241,981	\$ 282,274	\$ (40,293)	-14.3%
Total Miscellaneous Anticipated Revenues	-	-	-	#DIV/0!
Total Sale of Assets	-	-	-	#DIV/0!
Total Interest on Investments & Deposits	2,100	-	2,100	#DIV/0!
Total Other Revenue	-	-	-	#DIV/0!
Total Operating Grant Revenue	4,339	-	4,339	#DIV/0!
Total Revenues Offset with Appropriations	-	-	-	#DIV/0!
Total Revenues and Fund Balance Utilized	248,420	282,274	(33,854)	-12.0%
Amount to be Raised by Taxation to Support Budget	1,043,080	1,023,226	19,854	1.9%
Total Anticipated Revenues	1,291,500	1,305,500	(14,000)	-1.1%
<b>APPROPRIATIONS</b>				
Total Administration	168,500	137,000	31,500	23.0%
Total Cost of Operations & Maintenance	713,000	708,500	4,500	0.6%
Total Appropriations Offset with Revenue (must equal Revenues Offset with Appropriations)	-	-	-	#DIV/0!
Total Appropriated for Duly Incorporated First Aid/Rescue Squad	-	-	-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)	-	-	-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (P.L.1997,c.388)	210,000	260,000	(50,000)	-19.2%
Total Capital Appropriations	200,000	200,000	-	0.0%
Total Principal Payments on Debt Service	-	-	-	#DIV/0!
Total Interest Payments on Debt	-	-	-	#DIV/0!
Total Appropriations	1,291,500	1,305,500	(14,000)	-1.1%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	#DIV/0!

## 2020 Revenue Schedule

Marlboro Township Fire District No. 1  
Manmouth County

	2020 Proposed Budget	2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Fund Balance Utilized</i>				
Unrestricted Fund Balance	\$ 241,981	\$ 282,274	\$ (40,293)	-14.3%
Restricted Fund Balance	-	-	-	#DIV/0!
Total Fund Balance Utilized	241,981	282,274	(40,293)	-14.3%
<i>Miscellaneous Anticipated Revenues</i>				
Shared Services (N.J.S.A. 40A:65-1 et seq.)	-	-	-	#DIV/0!
Joint Purchasing Agreements (N.J.S.A. 40A:10 & 11)	-	-	-	#DIV/0!
Emergency Assistance (N.J.S.A. 40A:14-26)	-	-	-	#DIV/0!
Municipal Assistance (N.J.S.A. 40A:14-34)	-	-	-	#DIV/0!
Municipal Assistance - Adjoin (N.J.S.A. 40A:14-35)	-	-	-	#DIV/0!
Contracts - Volunteer Fire Co (N.J.S.A. 40A:14-68)	-	-	-	#DIV/0!
Leases - Local Municipality (N.J.S.A. 40A:14-83)	-	-	-	#DIV/0!
Rental Income	-	-	-	#DIV/0!
Total Miscellaneous Anticipated Revenues	-	-	-	#DIV/0!
<i>Sale of Assets (List Individually)</i>				
Asset #1	-	-	-	#DIV/0!
Asset #2	-	-	-	#DIV/0!
Asset #3	-	-	-	#DIV/0!
Asset #4	-	-	-	#DIV/0!
Total Sale of Assets	-	-	-	#DIV/0!
<i>Interest on Investments &amp; Deposits (List Accounts Separately)</i>				
Interest income	2,100	-	2,100	#DIV/0!
Investment Account #2	-	-	-	#DIV/0!
Investment Account #3	-	-	-	#DIV/0!
Investment Account #4	-	-	-	#DIV/0!
Total Interest on Investments & Deposits	2,100	-	2,100	#DIV/0!
<i>Other Revenue (List in Detail)</i>				
Other Revenue #1	-	-	-	#DIV/0!
Other Revenue #2	-	-	-	#DIV/0!
Other Revenue #3	-	-	-	#DIV/0!
Other Revenue #4	-	-	-	#DIV/0!
Total Other Revenue	-	-	-	#DIV/0!
<i>Operating Grant Revenue (List in Detail)</i>				
Supplemental Fire Service Act (P.L.1985,c.295)	4,339	-	4,339	#DIV/0!
Other Grant #1	-	-	-	#DIV/0!
Other Grant #2	-	-	-	#DIV/0!
Other Grant #3	-	-	-	#DIV/0!
Other Grant #4	-	-	-	#DIV/0!
Other Grant #5	-	-	-	#DIV/0!
Total Operating Grant Revenue	4,339	-	4,339	#DIV/0!
<i>Revenues Offset with Appropriations</i>				
<u>Uniform Fire Safety Act (P.L.1983,c.383)</u>				
Reserves Utilized	-	-	-	#DIV/0!
Annual Registration Fees	-	-	-	#DIV/0!
Penalties and Fines	-	-	-	#DIV/0!
Other Revenues	-	-	-	#DIV/0!
Total Uniform Fire Safety Act	-	-	-	#DIV/0!
<u>Other Revenues Offset with Appropriations (List)</u>				
Other Offset Revenues #1	-	-	-	#DIV/0!
Other Offset Revenues #2	-	-	-	#DIV/0!
Other Offset Revenues #3	-	-	-	#DIV/0!
Other Offset Revenues #4	-	-	-	#DIV/0!
Total Other Revenues Offset with Appropriations	-	-	-	#DIV/0!
Total Revenues Offset with Appropriations	-	-	-	#DIV/0!
<b>TOTAL REVENUES AND FUND BALANCE UTILIZED</b>	<b>\$ 248,420</b>	<b>\$ 282,274</b>	<b>\$ (33,854)</b>	<b>-12.0%</b>

## 2020 Appropriations Schedule

Marlboro Township Fire District No. 1  
Monmouth County

	2020 Proposed Budget	2019 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
<i>Administration - Personnel</i>				
Salary & Wages (excluding Commissioners)	\$ 43,000	\$ 13,000	\$ 30,000	230.8%
Commissioners	\$ 32,500	\$ 32,500	-	0.0%
Fringe Benefits	16,000	16,000	-	0.0%
Total Administration - Personnel	91,500	61,500	30,000	48.8%
<i>Administration - Other (List)</i>				
Election	3,000	1,500	1,500	100.0%
Membership & Dues	1,000	1,000	-	0.0%
Other Admin Expense (see F-3.1 for detail)	73,000	73,000	-	0.0%
Contingent Expenses	-	-	-	#DIV/0!
Other Assets, Non-Bondable #1	-	-	-	#DIV/0!
Other Assets, Non-Bondable #2	-	-	-	#DIV/0!
Other Assets, Non-Bondable #3	-	-	-	#DIV/0!
Total Administration - Other	77,000	75,500	1,500	2.0%
Total Administration	168,500	137,000	31,500	23.0%
<i>Cost of Operations &amp; Maintenance - Personnel</i>				
Salary & Wages	2,000	-	2,000	#DIV/0!
Fringe Benefits	-	-	-	#DIV/0!
Total Operations & Maintenance - Personnel	2,000	-	2,000	#DIV/0!
<i>Cost of Operations &amp; Maintenance - Other (List)</i>				
Hydrant Rentals	250,000	275,000	(25,000)	-9.1%
Maintenance and Repairs	119,000	84,000	35,000	41.7%
Other Operations & Maintenance Expense (see F-3.1 for detail)	247,000	254,500	(7,500)	-2.9%
Contingent Expenses	-	-	-	#DIV/0!
Other Assets, Non-Bondable - Equipment	95,000	95,000	-	0.0%
Other Assets, Non-Bondable #2	-	-	-	#DIV/0!
Other Assets, Non-Bondable #3	-	-	-	#DIV/0!
Total Operations & Maintenance - Other	711,000	708,500	2,500	0.4%
Total Operations & Maintenance	713,000	708,500	4,500	0.6%
<i>Appropriations Offset with Revenue - Personnel</i>				
Salary & Wages	-	-	-	#DIV/0!
Fringe Benefits	-	-	-	#DIV/0!
Total Appropriations Offset with Revenue - Personnel	-	-	-	#DIV/0!
<i>Appropriations Offset with Revenue - Other (List)</i>				
Other Expense #1	-	-	-	#DIV/0!
Other Expense #2	-	-	-	#DIV/0!
Other Expense #3	-	-	-	#DIV/0!
Contingent Expenses	-	-	-	#DIV/0!
Other Assets, Non-Bondable #1	-	-	-	#DIV/0!
Other Assets, Non-Bondable #2	-	-	-	#DIV/0!
Other Assets, Non-Bondable #3	-	-	-	#DIV/0!
Total Appropriations Offset with Revenue - Other	-	-	-	#DIV/0!
Total Appropriations Offset with Revenue	-	-	-	#DIV/0!
<i>Duly Incorporated First Aid/Rescue Squad Associations</i>				
Vehicles	-	-	-	#DIV/0!
Equipment	-	-	-	#DIV/0!
Materials & Supplies	-	-	-	#DIV/0!
Total Duly Incorporated First Aid/Rescue Squad Associations	-	-	-	#DIV/0!
<i>Emergency Appropriations &amp; Deferred Charges (List)</i>				
Emergency Appropriation #1	-	-	-	#DIV/0!
Emergency Appropriation #2	-	-	-	#DIV/0!
Emergency Appropriation #3	-	-	-	#DIV/0!
Deferred Charge #1 (cite statute)	-	-	-	#DIV/0!
Deferred Charge #2 (cite statute)	-	-	-	#DIV/0!
Declared State of Emergency (N.J.S.A. 40A:4-45.45 10b)	-	-	-	#DIV/0!
Total Deferred Charges	-	-	-	#DIV/0!
Cash Deficit, Preceding Year (N.J.S.A. 40A:14-78.6)	-	-	-	#DIV/0!
Length of Service Award Program (LOSAP) Contribution (N.J.S.A. 40A:14-78.6)	210,000	260,000	(50,000)	-19.2%
Total Capital Appropriations	200,000	200,000	-	0.0%
Total Principal Payments on Debt Service	-	-	-	#DIV/0!
Total Interest Payments on Debt	-	-	-	#DIV/0!
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 1,291,500</b>	<b>\$ 1,305,500</b>	<b>\$ (14,000)</b>	<b>-1.1%</b>



**Marlboro Township Fire District No. 1**  
**2020 Fire District Budget**  
**Additional Expenses For Appropriation Schedule (F-3)**

---

	2020	2019
Administration - Other		
Office Expense	\$ 3,000	\$ 3,000
Professional Services	<u>70,000</u>	<u>70,000</u>
Total - Others	<u>\$ 73,000</u>	<u>\$ 73,000</u>
Cost of Operations & Maintenance - Other		
Insurance	\$ 95,000	\$ 93,000
Professional Services - Medical	16,000	16,000
Advertising	2,000	1,500
Training & Education	3,000	3,000
Uniforms & Maintenance	5,000	10,000
Reimbursement of Expenses	20,000	25,000
Building Rentals	80,000	80,000
Rentals - Telephone/Alarm	9,000	9,000
Travel Expenses	15,000	15,000
Public Education & Recruitment	<u>2,000</u>	<u>2,000</u>
Total - Other Operations & Maintenance Expense	<u>\$ 247,000</u>	<u>\$ 254,500</u>

## 2020 Schedule of Salaries and Benefits

### Marlboro Township Fire District No. 1 Monmouth County

<i>Administrative Positions Excluding Commissioners (List Individually)</i>	<i>Number of Staff</i>	<i>Annual Wages</i>	<i>2020 Proposed Budget Salary &amp; Wages</i>	<i>PERS Contribution</i>	<i>PFRS Contribution</i>	<i>Employee Group Health Insurance</i>	<i>Other Fringe Benefits</i>	<i>2020 Proposed Budget Fringe Benefits</i>
Clerk	1	\$ 13,000	\$ 13,000	\$ -	\$ -	\$ -	\$ -	\$ -
Administrator	1	30,000	30,000	-	-	-	16,000	16,000
Position #3			-	-	-	-	-	-
Position #4			-	-	-	-	-	-
Position #5			-	-	-	-	-	-
Position #6			-	-	-	-	-	-
Position #7			-	-	-	-	-	-
Position #8			-	-	-	-	-	-
<b>Total Administration</b>			<b>\$ 43,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,000</b>	<b>\$ 16,000</b>

<i>Operation &amp; Maintenance Positions (List Individually)</i>	<i>Number of Staff</i>	<i>Annual Wages</i>	<i>2020 Proposed Budget Salary &amp; Wages</i>	<i>PERS Contribution</i>	<i>PFRS Contribution</i>	<i>Employee Group Health Insurance</i>	<i>Other Fringe Benefits</i>	<i>2020 Proposed Budget Fringe Benefits</i>
Fire fighter - part time	1	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -
Position #2			-	-	-	-	-	-
Position #3			-	-	-	-	-	-
Position #4			-	-	-	-	-	-
Position #5			-	-	-	-	-	-
Position #6			-	-	-	-	-	-
Position #7			-	-	-	-	-	-
Position #8			-	-	-	-	-	-
Position #9			-	-	-	-	-	-
Position #10			-	-	-	-	-	-
Position #11			-	-	-	-	-	-
Position #12			-	-	-	-	-	-
Position #13			-	-	-	-	-	-
Position #14			-	-	-	-	-	-
<b>Total Operation &amp; Maintenance</b>			<b>\$ 2,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<i>Salary Offset by Revenue Positions (List Individually)</i>	<i>Number of Staff</i>	<i>Annual Wages</i>	<i>2020 Proposed Budget Salary &amp; Wages</i>	<i>PERS Contribution</i>	<i>PFRS Contribution</i>	<i>Employee Group Health Insurance</i>	<i>Other Fringe Benefits</i>	<i>2020 Proposed Budget Fringe Benefits</i>
Position #1			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Position #2			-	-	-	-	-	-
Position #3			-	-	-	-	-	-
Position #4			-	-	-	-	-	-
Position #5			-	-	-	-	-	-
Position #6			-	-	-	-	-	-
Position #7			-	-	-	-	-	-
Position #8			-	-	-	-	-	-
<b>Total Offset by Revenue</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

<b>Total Administration, Operations &amp; Offset by Revenue</b>			<b>\$ 45,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 16,000</b>	<b>\$ 16,000</b>
---	--	--	------------------	-------------	-------------	-------------	------------------	------------------

## 2020 Proposed Capital Budget

Marlboro Township Fire District No. 1  
Monmouth County

### CAPITAL IMPROVEMENTS (N.J.S.A. 40A:14-84)

<i>List Project Separately</i>	<i>Asset Type</i>	<i>Time of General Election February or November</i>	<i>Date of Approval</i>	<i>Affirmative Vote Percentage</i>	<i>2020 Proposed Budget</i>	<i>2019 Adopted Budget</i>
Capital Improvement #1						
Capital Improvement #2						
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Capital Improvements					-	-

### DOWN PAYMENTS/CAPITAL FINANCED IMPROVEMENTS (N.J.S.A. 40A:14-85)

<i>List Project Separately</i>	<i>Asset Type</i>	<i>Date of Local Finance Board Approval</i>	<i>Date of Voter Approval</i>	<i>Affirmative Vote Percentage</i>	<i>2020 Proposed Budget</i>	<i>2019 Adopted Budget</i>
Capital Improvement #1						
Capital Improvement #2						
Capital Improvement #3						
Capital Improvement #4						
Capital Improvement #5						
Capital Improvement #6						
Capital Improvement #7						
Total Down Payments					-	-

Total Capital Improvements & Down Payments

### RESERVE FOR FUTURE CAPITAL OUTLAYS

### TOTAL CAPITAL APPROPRIATIONS

	200,000	200,000
	\$ 200,000	\$ 200,000

- Capital Appropriations Offset with Restricted Fund
- Capital Appropriations Offset with Grants
- Capital Appropriations Offset with Unrestricted Fund


## Debt Service Schedule - Principal

Marlboro Township Fire District No. 1  
Monmouth County

	Date of Voter Approval	% of Voter Approval	Date of Local Finance Board Approval	Current Year (2019)	2020	2021	2022	2023	2024	2025	Thereafter	Total Principal Outstanding
<i>General Obligation Bonds</i>												
General Obligation Bond #1												\$ -
General Obligation Bond #2												-
General Obligation Bond #3												-
General Obligation Bond #4												-
Total Principal - General Obligation Bonds				-	-	-	-	-	-	-		-
<i>Bond Anticipation Notes</i>												
BAN #1												-
BAN #2												-
BAN #3												-
BAN #4												-
Total Principal - BANs				-	-	-	-	-	-	-		-
<i>Capital Leases</i>												
Capital Lease #1												-
Capital Lease #2												-
Capital Lease #3												-
Capital Lease #4												-
Total Principal - Capital Leases				-	-	-	-	-	-	-		-
<i>Intergovernmental Loans</i>												
Intergovernmental #1												-
Intergovernmental #2												-
Intergovernmental #3												-
Intergovernmental #4												-
Total Principal - Intergovernmental Loans				-	-	-	-	-	-	-		-
<i>Other Bonds or Notes Payable</i>												
Other Bonds or Notes #1												-
Other Bonds or Notes #2												-
Other Bonds or Notes #3												-
Other Bonds or Notes #4												-
Total Principal - Other Bonds or Notes				-	-	-	-	-	-	-		-
<b>TOTAL PRINCIPAL ALL OBLIGATIONS</b>				<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>		<b>\$ -</b>

Enter each debt issuance separately according to type of debt obligation above. Enter the principal due for each year indicated and thereafter until maturity.

Capital Appropriations Offset with Restricted Fund  
 Capital Appropriations Offset with Grants  
 Capital Appropriations Offset with Unrestricted Fund


## Debt Service Schedule - Interest

Marlboro Township Fire District No. 1  
Monmouth County

	Current Year (2019)	2020	2021	2022	2023	2024	2025	Thereafter	Total Interest Payments Outstanding
<i>General Obligation Bonds</i>									
General Obligation Bond #1									\$ -
General Obligation Bond #2									-
General Obligation Bond #3									-
General Obligation Bond #4									-
Total Interest - General Obligation Bonds	-	-	-	-	-	-	-	-	-
<i>Bond Anticipation Notes</i>									
BAN #1									-
BAN #2									-
BAN #3									-
BAN #4									-
Total Interest Payments - BANs	-	-	-	-	-	-	-	-	-
<i>Capital Leases</i>									
Capital Lease #1									-
Capital Lease #2									-
Capital Lease #3									-
Capital Lease #4									-
Total Interest Payments - Capital Leases	-	-	-	-	-	-	-	-	-
<i>Intergovernmental Loans</i>									
Intergovernmental #1									-
Intergovernmental #2									-
Intergovernmental #3									-
Intergovernmental #4									-
Total Interest Payments - Intergovernmental	-	-	-	-	-	-	-	-	-
<i>Other Bonds or Notes Payable</i>									
Other Bonds or Notes #1									-
Other Bonds or Notes #2									-
Other Bonds or Notes #3									-
Other Bonds or Notes #4									-
Total Interest Payments - Other Bonds or Notes	-	-	-	-	-	-	-	-	-
<b>TOTAL INTEREST ALL OBLIGATIONS</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Enter each debt issuance separately according to type of debt obligation on the "Debt Service - Principal" tab. The debt issuance description will carry to this schedule from data entered on that worksheet. Enter the interest payment due for each year indicated and thereafter until maturity.

Capital Appropriations Offset with Restricted Fund			
Capital Appropriations Offset with Grants			
Capital Appropriations Offset with Unrestricted Fund			

## 2020 Fund Balance Reconciliation

Marlboro Township Fire District No. 1  
Monmouth County

### UNRESTRICTED FUND BALANCE

Beginning balance January 1, 2019 (1)	\$ 629,552
Less: Utilized in 2019 Adopted Budget	282,274
Proposed balance available	347,278
Estimated results of operations for the year ending December 31, 2019	150,000
Anticipated balance December 31, 2019	497,278
Less: Fund Balance utilized in 2020 Proposed Budget	241,981
Plus: Accrued Unfunded Pension Liability (1)	-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	-
Proposed balance after utilization in 2020 Proposed Budget	\$ 255,297

### RESTRICTED FUND BALANCE

Beginning balance January 1, 2019 (1)	\$ 400,000
Less: Utilized in 2019 Adopted Budget	-
Proposed balance available	400,000
Estimated results of operations for the year ending December 31, 2019	412,782
Anticipated balance December 31, 2019	812,782
Less: Restricted Fund Balance used in 2020 Proposed Budget for Capital Purposes	-
Less: Restricted Fund Balance released via Referendum Resolution	-
Proposed balance after utilization in 2020 Proposed Budget	\$ 812,782

(1) This line item must agree to audited financial statements.

## 2020 Referendums

Marlboro Township Fire District No. 1  
Monmouth County

Summary of Referendum Line Items	2020 Proposed Budget Amount Requested	2019 Final Budget
<b>Total Referendum Line Items</b>	<b>\$ -</b>	<b>\$ -</b>

Tax Levy Requested minus Maximum Allowable Levy  
As this page is adjusted this amount changes, should = \$0  
(For Reference Purposes Only - from Levy Cap Summary based on  
Information provided by the district- see instructions.)

\$ -

Summary of Release of Restricted Fund Balance Referendum Line Items	2020 Proposed Budget Amount Requested	2019 Final Budget
<b>Total Release of Restricted Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>

## 2020 Levy Cap Summary

Marlboro Township Fire District No. 1  
Monmouth County

### LEVY CAP CALCULATION

Prior Year Amount to be Raised by Taxation for Fire District Purposes	\$	1,023,226	
Changes in Service Provider (+/-)		-	
DLGS Approved Adjustments		-	
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation		1,023,226	
Plus: 2% Cap Increase		20,465	
<b>ADJUSTED TAX LEVY PRIOR TO EXCLUSIONS</b>		<b>1,043,691</b>	

#### Exclusions

Shared Service Exclusion		-	
Change in Total Debt Service Appropriation		-	
Allowable Pension Increases		-	
Allowable Increase in Health Care Costs		-	
Changes in LOSAP Contributions (+/-)		-	
Extraordinary Costs due to a "Declared" Emergency		-	
Net Capital Improvement Fund and/or Down Payment on Improvements and Reserve for Future Capital Outlays		-	
Total Exclusions		-	

Less: Cancelled or Unexpended Referendum Amounts		-	
Increase in Ratable Valuation (New Construction/Additions)	\$	5,888,600	
Prior Year Local Fire District Tax Rate (3 decimals/\$100)		\$0.035	2,061
<b>ADJUSTED TAX LEVY</b>			<b>1,045,752</b>

Amount Utilized from Levy Cap Bank from 2017		-	
Amount Utilized from Levy Cap Bank from 2018		-	
Amount Utilized from Levy Cap Bank from 2019		-	
Maximum Tax Levy Before Referendum			1,045,752
Amount Proposed for Levy Cap Referendum			-
<b>MAXIMUM ALLOWABLE AMOUNT TO BE RAISED BY TAXATION</b>	<b>\$</b>		<b>1,045,752</b>

### CAP BANK CALCULATION

Amount to be Raised by Taxation	\$	1,043,080	
Cap Bank Available from Prior Year (2017) for 2020 Budget		38,921	
Cap Bank Available from Prior Year (2018) for 2020 Budget		10,000	
Revised Cap Bank from Prior Year (2019) Available for 2020 Budget			10,000
Cap Bank Available from Prior Year (2019) for 2020 Budget		50,000	
Revised Cap Bank from Prior Year (2019) Available for 2021 Budget			50,000
Cap Bank from Current Year (2020) Available for 2021 Budget			2,672
Cap Bank Available from 2020 for 2021 Budget	<b>\$</b>		<b>2,672</b>



## 2020 Shared Services Exclusion Worksheet

Marlboro Township Fire District No. 1  
Monmouth County

Name of Entity Providing Service	Type of Shared Service Provided (List Each Separately)	Health Care Costs		Pension Costs		Debt Service Costs		Capital Improvement Costs		Declared Emergency Costs		Total Shared Services Cost Exclusions		Salary Costs		Other Costs		Total	
		Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted	Proposed	Adopted
												\$ -	\$ -					\$ -	\$ -
												-	-					-	-
												-	-					-	-
												-	-					-	-
												-	-					-	-
												-	-					-	-
												-	-					-	-
												-	-					-	-
												-	-					-	-
												-	-					-	-
												-	-					-	-
												-	-					-	-
<b>Total</b>		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## 2020 Levy Cap Exclusion Calculations

Marlboro Township Fire District No. 1  
Monmouth County

### PENSION CONTRIBUTION CALCULATION

2020 Proposed Budget PERS Contribution Appropriated	\$	-
2020 Proposed Budget PFRS Contribution Appropriated		-
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs		-
Net 2020 Base Amount		-
2019 Adopted Budget PERS Contribution		-
2019 Adopted Budget PFRS Contribution		-
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs		-
Net 2019 Base Amount		-
<b>Pension Contribution Exclusion</b>	\$	-

### LOSAP CALCULATION

2020 Proposed Budget LOSAP Appropriation	\$	210,000
2019 Adopted Budget LOSAP Appropriation		260,000
<b>LOSAP Exclusion (+/-)</b>	\$	-

### DEBT SERVICE CALCULATION

2020 Proposed Budget Total Debt Service Appropriation	\$	-
2020 Proposed Budget Debt Service Appropriation Offset from Restricted Fund		-
2020 Proposed Budget Debt Service Appropriation Offset from Grant Revenue		-
2020 Proposed Budget Debt Service Appropriation Offset from Unrestricted Fund		-
2020 Base Amount		-
2019 Adopted Budget Total Debt Service Appropriation		-
2019 Adopted Budget Capital Appropriation Offset from Restricted Fund		-
2019 Adopted Budget Capital Appropriation Offset from Grant Fund		-
2019 Adopted Budget Capital Appropriation Offset from Unrestricted Fund		-
2019 Base Amount		-
<b>Debt Service Exclusion</b>	\$	-

### CAPITAL APPROPRIATION CALCULATION

2020 Proposed Budget Total Capital Appropriation	\$	200,000
2020 Proposed Budget Capital Appropriation Offset from Restricted Fund		-
2020 Proposed Budget Capital Appropriation Offset from Grant Revenue		-
2020 Proposed Budget Capital Appropriation Offset from Unrestricted Fund		-
2020 Base Amount		200,000
2019 Adopted Budget Total Capital Appropriation		200,000
2019 Adopted Budget Capital Appropriation Offset from Restricted Fund		-
2019 Adopted Budget Capital Appropriation Offset from Grant Revenue		-
2019 Adopted Budget Capital Appropriation Offset from Unrestricted Fund		-
2019 Base Amount		200,000
<b>Capital Expenditure Exclusion</b>	\$	-

### HEALTH INSURANCE EXCLUSION CALCULATION

SFY 2020		
2020 Proposed Budget Administration Health Insurance Appropriation	\$	-
2020 Proposed Budget Operations & Maintenance Health Insurance Appropriation		-
2020 Proposed Budget Group Health Insurance		-
2019 Adopted Budget Administration Health Insurance Appropriation		-
2019 Adopted Budget Operations & Maintenance Health Insurance Appropriation		-
2019 Adopted Budget Group Health Insurance		-
Net Increase (Decrease)		-
Net Increase Divided by 2019 Amount Budgeted = % Increase		0.00%
SFY 2020 State Health Average 0% Less 2% = % Increase Added to Current Levy		0.00%
% Increase less % Increase Exclusion = % Increase Inside Cap		0.00%
% Increase Inside Cap * 2019 Expended = Added Amount Inside Cap	\$	-
% Increase Exclusion * 2019 Expended = 2020 Appropriation Added to Levy	\$	-
Amount Above the Levy Exclusion (Actual Increase - State Health Benefit Average)	\$	-
2020 Increase in Appropriation	\$	-

**Instructions:**

Input requested information in highlighted boxes only. Information input into yellow boxes will automatically fill throughout the rest of the workbook. Please round to the nearest whole dollar. No pennies.

The Levy Cap worksheets simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the highlighted cells on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.

Enter the name of the fire district and county below. This will populate the name of the fire district and the county throughout the workbook.

Name of Fire District:  
County:

**Marlboro Township Fire District No. 1**  
**Monmouth County**

**Levy Cap Calculation Summary**

2019 Adopted Budget - Amount to be Raised by Taxation	\$	1,023,226
Cap Bank Available from 2017 (See Levy Cap Certification)		38,921
Cap Bank Available from 2018 (See Levy Cap Certification)		10,000
Cap Bank Available from 2019 (See Levy Cap Certification)		50,000
Cap Bank Used from 2017		-
Cap Bank Used from 2018		-
Cap Bank Used from 2019		-
Changes in Service Provider (+/-)		-
DLGS Approved Adjustments		-
Cancelled or Unexpended Referendum Amount (Enter as a positive number)		-
Assessed Valuation of District for adopted budget New Ratables - Increase in Valuations (New Construction and Additions)		2,974,341,300
Adopted Fire District Tax Rate (three decimals) per \$100		5,888,600
Projected Tax Rate based upon Proposed Levy		\$0.035
		0.0349999984

MARLBORO BOARD OF FIRE COMMISSIONERS DISTRICT #1

**Schedule of Vehicles**

<u>Vehicle No.</u>	<u>Year</u>	<u>Make &amp; Model</u>	<u>VIN</u>	<u>ACV</u>	<u>Agreed Value</u>	
1	1986	HAHN PUMPER LDH	HCP1517110887		\$375,000	Motor Pool
2	1993	MARION RESCUE HVY	4S7ET9B05N0006704		\$450,000	Motor Pool
3	1997	FORD FIRST RESPONDER	1FTHF36F3VEA56443		\$22,000	Motor Pool
4	1997	KME PUMPER LDH	1K9AF4283WN058745		\$375,000	Motor Pool
5	2008	FORD SERVICE	1FTSW21Y78FA14905	X	N/A	Motor Pool
6	2008	FORD EXPEDITION XLT	1FMFU165X8LA52510	X	N/A	Motor Pool
7	2009	KME AERIAL	1K9AF6486AN058812		\$966,000	Motor Pool
8	2011	CHEVY FIRST RESPONDER	1GNSK2E08BR264421		\$35,820	Motor Pool
9	1928	LAFRANCE ANTIQUE	4766		\$75,000	Motor Pool
10	2016	CHEVY TAHOE CHIEF'S VEH	1GNSKFEC1GR401255		\$38,000	Motor Pool
11	2018	KME PUMPER	1K9AF4S87HN058562		\$593,017	Motor Pool

AGREEMENT AS TO FIRE HOUSE RENTAL

WHEREAS, the Board of Fire Commissioners of Fire District No. 1, Township of Marlboro, County of Monmouth and State of New Jersey, organized pursuant to N.J.S.A. 40A:14-70, et seq., hereinafter referred to as the **COMMISSIONERS**, and the Marlboro Fire Company, hereafter referred to as the **COMPANY**, desire to enter into an Agreement with reference to fire protection in the area known and designated as Fire District No. 1, Township of Marlboro, County of Monmouth and State of New Jersey,

IT IS THEREFORE on this            day of            , 2019 hereby AGREED and UNDERSTOOD, as follows:

RENTAL OF FIRE HOUSE

1. For and in consideration of the sum of EIGHTY THOUSAND .....(\$80,000.00).....DOLLARS, and other good and valuable consideration, the **COMPANY** hereby leases to the **COMMISSIONERS** that area of the Marlboro Fire House on Highway 79 which is presently used for the housing and garaging of fire fighting equipment and rolling stock owned by the **COMMISSIONERS**; and, also, the main ballroom thereof for the conduct of the **COMMISSIONERS'** Meetings, as needed, together with a separate securable area to be utilized as an office for the carrying on of the **COMMISSIONERS'** business.

a. It is understood and agreed that, with the exception of the securable office area, the **COMPANY** is permitted to use that portion of the Marlboro Fire House, leased hereunder to the **COMMISSIONERS**, for **COMPANY** affairs on the condition that it furnish suitable substitute facilities for the housing and garaging of the fire fighting equipment and rolling stock during the terms of such use.

b. It is further understood and agreed that the COMMISSIONERS shall be responsible for the maintenance of all its fire fighting equipment and rolling stock; however, the COMMISSIONERS shall not in any manner be responsible for any maintenance with respect to the premises leased hereunder or any portion thereof.

c. It is also understood that the COMPANY shall not schedule, or, permit to be held, any affairs, meetings or business in the main ballroom as might interfere or conflict with the conduct of the COMMISSIONERS' Meetings, and in furtherance thereof, there is attached a listing of the COMMISSIONERS' regular meeting schedule through March of 2020. In the event that a special meeting of the COMMISSIONERS is to be scheduled, the COMMISSIONERS shall advise the COMPANY of that date, in writing, at least 14 days in advance of that date, in an attempt to ensure that no interference or conflict will arise with respect to such special meetings.

2. It is further understood and agreed that the COMMISSIONERS shall provide at their sole cost and expense:

a. A Fire Insurance Policy on the entire Fire House premises, including extended coverage and coverage for malicious mischief and vandalism.

b. A comprehensive General Liability Insurance Policy covering the premises and the operation of the premises by the COMPANY and the COMMISSIONERS for limits of not less than \$1,000,000.00 for injuries to one person and \$1,000,000.00 for injuries to more than one person, in any one accident or occurrence plus \$100,000.00 for each property damage claim and \$2,000,000.00 aggregate property damage coverage.

c. The COMPANY shall be notified by the COMMISSIONERS in advance of any changes to be made in policy coverage as are presently in effect.

3. It is further understood and agreed that the COMPANY shall provide at its sole cost and expense, building maintenance and utilities including but not limited to fuel, gas, and electricity together with all other expenses relating to the premises.

4. It is additionally understood and agreed that the COMPANY shall require proof of comprehensive general liability insurance and, where appropriate, workers' compensation insurance, of any hired contractor doing work on said premises.

5. It is also understood and agreed that any liability of the COMMISSIONERS under these terms of this Agreement is limited to the Building Rental amount set forth in its budget as approved by public vote at the last regular election of Fire District No. 1, and all rights and duties hereunder are limited to the COMMISSIONERS as a body corporate, no member thereof having assumed any individual liability for the payment of rent.

6. Notwithstanding the date of the execution of this Agreement, it is the parties' intention that the Agreement shall be in effect as of the first regular meeting of the COMMISSIONERS following the election held February 16, 2019. This Agreement shall remain in effect for a period of one year and until the COMMISSIONERS' 2020 reorganization meeting.

7. It is understood and agreed that the consideration above-mentioned shall be paid by these COMMISSIONERS within a reasonable period following receipt of a Voucher for same from the COMPANY.

---

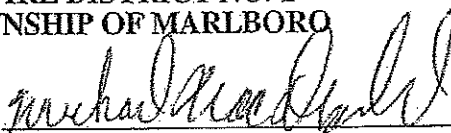
It is understood and agreed by and between the parties that a modification of any terms or provisions of this Agreement shall be effective only when made in writing and executed with the same formality as is this Agreement.

By signing below, the President of the COMPANY and the Chairman of the COMMISSIONERS hereby acknowledge having reviewed and understood the terms of this Agreement as respects the duties and obligations of all parties, and agree to be governed thereby.


IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

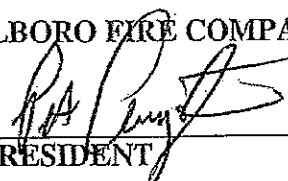
BOARD OF FIRE COMMISSIONERS OF  
FIRE DISTRICT NO. 1  
TOWNSHIP OF MARLBORO

ATTEST:  
  
SECRETARY

BY:   
CHAIRMAN

MARLBORO FIRE COMPANY

ATTEST:  
  
SECRETARY

BY:   
PRESIDENT



**CERTIFICATION OF NEW CONSTRUCTION/IMPROVEMENTS/  
PARTIAL ASSESSMENTS**  
(N.J.S.A. 40A:4-45.44 et seq.)

Municipality: Marlboro County: Monmouth  
Fire District Code: F01 Total Number of Fire Districts: 3

File Form CNC-3 by October 25 of the Current Tax Year for All Fire Districts in the Municipality.

N.J.S.A. 40A:4-45.44 et seq. provides for a statutory exception to the budget cap imposed on fire districts. It uses, in part, the revenue generated by new construction and improvements in a fire district which were not reflected in the prior year's Tax List.

**ASSESSOR: ENTER DATA ON LINES 1 THROUGH 2C, SIGN AND DATE THE FORM, THEN IMMEDIATELY FORWARD FORM CNC-3 TO THE TAX COLLECTOR FOR COMPLETION. SEE REVERSE SIDE.**

1. For reference only: Provide the aggregate assessed value for the fire district as filed on the current Tax Year's January 10th Tax List. This is the fire district value as of October 1st of the pre-tax year before Added Assessments.

\$ 2,974,341,300 (1)

2. Provide the total valuation (not prorated) of new construction and improvements from the Added Assessment List filed on October 1st of the current tax year (Line 2a) minus the total valuation of any Added Assessment tax appeal reductions from the prior tax year (Line 2b) for the adjusted total valuation of new construction and improvements (Line 2c). Do not include Omitted Added Assessments, prior year Added Assessments, Omitted Assessments, or property transferred from the Exempt List to the Tax Assessment List, or any land, whether subdivided or not on Line 2a

\$ 5,901,400 (2a)

- \$ 12,800 (2b)

= \$ 5,888,600 (2c)

*[Signature]*  
Assessor Signature

10/23/19  
Date

**TAX COLLECTOR**

3. Provide the Fire District Tax Rate from the current tax year (expressed as a decimal, \$ per hundred).

.00035 (3)

4. Amount of permitted revenue increase =  
Line 2c \* Line 3  
(N.J.S.A. 40A:4-45.45)

\$ 2,061 (4)

*[Signature]*  
Tax Collector Signature

10/29/19  
Date